

TO: Biomass Research and Development Board Members  
SUBJECT: Meeting Minutes  
TIME: 2:30-4:00 pm, Thursday, September 23, 2010  
LOCATION: 6E-069 Forrestal Building, DOE

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### **Minutes**

Members reviewed and approved minutes of the June 16, 2010 meeting without modifications.

### **Agreements/Approvals**

The Board approved the proposed Work Plan that Operations Committee members and Working Group leads presented. The Working Groups are Feedstocks, Logistics and Distribution, and Conversion.

The Board agreed to further updating the [usbiodiversityboard.gov](http://usbiodiversityboard.gov) Web site, to provide key information about the Board, Initiative, and Technical Advisory Committee and their activities. Board-approved information can be posted to that site once launched.

### **Briefings or Presentations to the Board**

- Status on an interagency algae experts meeting that was held in August 2010; the Board encouraged continued information sharing in this area.
- Presentation on a new “Restoration Economies Initiative” from the USDA/Natural Resources and Environment.
- Status on Annual Solicitation under the Biomass Research and Development Initiative.

### **Meeting Attendees**

#### **Biomass Research and Development Board Attending Members**

- Steven Koonin, Under Secretary for Science, DOE co-chair
- Dallas Tonsager, Under Secretary for Rural Development, USDA co-chair
- Peter Appel, Administrator of the Research and Innovative Technology Administration, DOT

#### **Representatives Attending for Members**

- Sylvia Baca, Deputy Assistant Secretary, Land and Minerals Management (for DOI)

#### **Board Operations Committee and Working Group Members, Co-Chairs, and other Attendees**

##### **DOE**

- John Ferrell, Biomass Program
- Sharlene Weatherwax, Office of Science
- Avi Gopstein, Senior Advisor to US Koonin
- Sarah Lynch, Biomass Program
- Joyce Yang, Biomass Program
- Mackey Dykes, Advisor to Secretary Chu

##### **USDA**

- Bill Hagy, Rural Development and Special Assistant to Sec Vilsack and US Tonsager, USDA
- Chavonda Jacobs-Young, Office of the Chief Scientist, USDA
- Richard Hegg, NIFA

- Jay Jensen, Deputy Under Secretary, Natural Resources and Environment, Forest Service
- Sarah Bittleman, Senior Advisor to Secretary Vilsack
- Marilyn Buford, Forest Service
- Meg Bolin, Rural Development

**EPA**

- Alan Hecht, Office of Research and Development, EPA
- Donna Perla, Office of Research and Development, EPA

**NSF**

- George Antos, Directorate of Engineering, NSF

**OSTP**

- Peter Schmeissner, Science Division, OSTP

**DOT**

- Jan Brecht-Clark, RITA/DOT

**DOD**

- Robert Boyd, Defense Research & Engineering, DOD

**Observers**

- Kristi Kubista-Hovis, USDA examiner

**BCS, Inc (DOE Contractor Support)**

- TJ Heibel